

Turn in completed form to Paula Ware, Registrar

East Ridge High School
4320 Bennett Road
Chattanooga, TN 37412

(423) 867-6200 ext 229

FAX (423) 867-6228

Senior Request for Official Transcript

****DO NOT REQUEST A TRANSCRIPT UNTIL YOU HAVE SUBMITTED
THE APPLICATION FOR ADMISSION & APPLICATION FEE****

Personal Information:

(Please print)

Student Name: _____ Date of request: _____

Date of Birth: _____ Graduation date (month/year): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____ E-Mail: _____

Purpose of Transcript:

____ College Application ____ Scholarship Application ____ Other: _____

**Mail Transcript to: Provide the Name of the College(s) WHERE YOU
HAVE APPLIED FOR ADMISSION, or name of scholarship**

Authorization

I authorize East Ridge High School to release my transcript to the party named on this form.

Signature: _____